

## Special Restricted Driver's Licence Application Form

**You can apply for a Restricted Licence if the following requirements have been met:**

1. You have served the length of prohibition as required by the Court Order. This is the prohibition period that a judge has set for you. This prohibition is set under the Criminal Code of Canada and is separate and distinct from any statutory suspension under Saskatchewan's provincial legislation.
2. You have completed the Driving Without Impairment (DWI) course, an educational program, or you have completed mandatory intake addictions screening and a program as prescribed by an alcohol and drug services counselor and are considered low risk for continued impaired driving.
3. You have completed your mandatory ignition interlock term and still must serve the provincial suspension (This ONLY applies to alcohol/drug related convictions).
4. You have paid the \$175 restricted license application fee (at any motor license issuer) and have included a copy of that receipt with this application form.

If you were convicted before June 27, 2014 your restricted driving privileges expire once you've completed half of your provincial suspension. At that time, you're eligible for a provisional licence.

If you are convicted after June 27, 2014, you will not be eligible for a provisional driver's licence and must keep the restricted licence until you are eligible for a full driver's licence.

### Application Requirements

1. Complete the "Special Restricted Driver's Licence Application Form."
2. Mail your application and copy of your restricted license application fee receipt to:

**Highway Traffic Board  
1621A McDonald Street  
Regina, Saskatchewan, S4N 5R2**

**OR**

3. Fax your application and copy of your restricted licence application fee receipt to:  
306-775-6618
4. If you have any questions, please call the HTB toll free at 1-855-775-8336

## **Board Application Review Process**

1. Board staff will review your application to confirm eligibility and to ensure the application is complete.
2. You will be scheduled to appear in-person before Highway Traffic Board (HTB) members for a hearing.
3. Before granting restricted driving privileges, the Board must be satisfied that:
  - You and/or your family is experiencing "exceptional hardship" as a result of the suspension
  - Your request for driving privileges is not contrary to the public's best interest.
4. Before rendering a decision, the Board will consider information provided in the application, verbal testimony provided at the hearing and any other relevant information provided (i.e. letters of reference or support).

## **Decision**

After your appeal has been heard, the Board members have the authority to grant the restricted licence or to deny the appeal. You will receive a letter via mail with the hearing results. If successful, you must visit an SGI motor licence issuer to purchase a driver's licence or a reprint of your driver's licence that contains the special restrictions. If unsuccessful, your licence will remain suspended until you are eligible for a full driver's licence.

Decisions reached by the HTB with regards to your appeal are final and binding.



**HIGHWAY  
TRAFFIC  
BOARD**

**Application For A Restricted  
Driver's Licence**

**Highway Traffic Board**

**1621A McDonald Street  
Regina, Saskatchewan  
CANADA  
S4N 5R2**

**Phone: 1-855-775-8336  
Fax: 306-775-6618**

Please answer all questions below.

**INCOMPLETE APPLICATIONS** may be **RETURNED** or **DELAYED** in processing.

**Name, Address, Daytime Telephone Number and Driver's Licence Number**

1. FULL NAME:

\_\_\_\_\_ Surname First Middle

2. MAILING ADDRESS: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

3. DAYTIME TELEPHONE NUMBER: \_\_\_\_\_ (Between 8 a.m. and 5 p.m.)

4. CUSTOMER NUMBER (DRIVER'S LICENCE NUMBER): \_\_\_\_\_

**Current Employment Information**

5. a) Who is your current employer? If not employed, please indicate.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ Phone #: \_\_\_\_\_

Employment Description/Occupation: \_\_\_\_\_

b) What are your employment responsibilities with relationship to driving?

\_\_\_\_\_  
\_\_\_\_\_

c) Do you drive a company vehicle?

\_\_\_\_\_ Yes \_\_\_\_\_ No

d) How far do you live from your place of employment?

\_\_\_\_\_

e) If this is seasonal employment, please indicate your employment period:

\_\_\_\_\_



Family Responsibilities:

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Medical/Health:

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Other:

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b) Please describe in detail what **EXCEPTIONAL HARDSHIPS** you or your family are experiencing or will be experiencing as a result of your driving suspension?

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8. Why do you feel that the Highway Traffic Board should grant you a restricted licence?

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In applying for this restricted driver's licence, I understand that:

- I am only being allowed to do so because of the **exceptional hardship** that my family or I would endure if the complete suspension of my driving privileges were to continue.
- The restricted driver's licence is only to provide me with the **absolute minimum** of driving privileges to avoid exceptional hardship during my suspension period
- I have carefully thought out and considered with whom, where, when, how and in what vehicles I can make alternative arrangements for transportation
- This application form is not a driver's licence. If I am granted permission to drive, a motor license issuer must first validate the restricted licence.

I hereby certify that, to the best of my knowledge, I Have supplied true, accurate, and complete information to all the questions in this application form.

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_